



Position Description

TRACTION SUPERVISOR Network Services

Purpose:

Working as part of the team the Traction Supervisor is responsible for leading and supervising the Traction team to be effective, reliable and efficient on day to day operations of all Overhead Traction systems and associated equipment.

This will include the establishing a Traction maintenance programme, deciding and implementing appropriate actions to ensure the safety of the Traction Asset.

Health and Safety is an important part of how KiwiRail operates. You will be a safety leader and will be expected to "walk the safety talk".

Dimensions:

Reports to: STTE Operations Manager
Responsible for: Traction Line Mechanics work group
Location: Local Depot - Some travelling/overnight may be required
Budget: Nil
Internal Contacts: STTE Manager
Traction Field Engineer
Professional Head Traction and Electrical
Production Manager
Asset Engineer
Traction Line Mechanics
Engineering design staff
Field staff
External Contacts: Contractors
Members of public

Key Accountabilities

Operations

- Ensure that maintenance, repairs, installation and restoration to all areas of the Overhead Traction system on the rail network has been carried out effectively and efficiently.
- Ensure all staff under supervision are fully competent to maintain the Traction Asset.



- Establish a Traction maintenance programme to ensure Traction Asset reliability.
- Provide Technical guidance to all Traction staff in your team
- Complete records, reports and documentation as appropriate and when required.
- Investigate causes of failure and disruptions taking immediate corrective action where possible or seek guidance if required.
- Be prepared to work at heights as a core activity.
- Contribute to team decisions and Toolbox Meetings.
- Maintain a customer service focus and display professional behaviour when dealing with, associated client personnel, sub-contractors and members of the public.
- Ensure you clearly document your work activities and established files are clearly identified and filed correctly
- Such other duties and responsibilities as the Company may require from time to time.

Zero Harm

- Responsible for complying with all rail safety system standards, procedures and statutory requirements within your area of responsibility
- Responsible for your own safety and that of other rail employees, contractors and visitors within your work environment
- Responsible for the identification, reporting and initial control of any safety or environmental hazard identified within your area to your immediate manager
- Adhere to KiwiRail's health and safety requirements and take responsible for maintaining a proactive approach regarding both personal wellbeing as well as that of fellow employees, associated client personnel, sub-contractors and members of the public.
- Report all accidents and incidents to your immediate supervisor within one hour.

Training & Development

- Undertake On the Job Training for the set designation plus attend training courses run by company or external agencies where required to fulfil requirements of the position
- Acquire on job training competencies set for position

Leadership

- Supervise, the team by way of direction and active participation, to carry out the works associated with the track, structures and Signals infrastructure and components.
- Ensure the optimum utilisation of available resources, maintaining high productivity by leading and empowering the team.
- Develop a safety and quality culture within the team by actively encouraging team to make recommendations that may reduce cost, increase productivity or improve health and safety.
- Ensure on job training is carried out and OJT's are verified



Person Profile

Essential:	Desirable:
<ul style="list-style-type: none">• Experience working in Traction.• Experience in supervising a work team• Computer literate• Successfully completed all OJT for a Leading Hand Traction Line Mechanic• Successfully completed appropriate licences to operate• Successfully completed pole top rescue training• Have excellent knowledge of relevant Traction Overhead equipment• Knowledge of rail infrastructure codes and standards• Ability to work at heights• Ability to work outdoors in all weather• Ability to travel and stay away overnight for extended periods• Ability to lead a team• Able to resolve conflict• Able to provide coaching and counselling.• Able to interpret and work from information supplied on drawings and in technical instructions.• Ability to attend any emergency failures after hours.• A demonstrated commitment to health and safety in the workplace	<ul style="list-style-type: none">• A working knowledge of Microsoft office products including Word and Excel• Minimum 7 years experience working in Traction.

Education:

Essential:	Desirable:
<ul style="list-style-type: none">• NCEA Level 1 or equivalent	<ul style="list-style-type: none">• Forklift operating licence



<ul style="list-style-type: none"> • A current Class 1 drivers licence • A current Class 2 drivers licence • Be a registered Traction Line Mechanic, limitation 3 and retain a EWRB practicing license • Current first aid and CPR 	
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