



# Position Description

## TRAINEE TRACK MACHINE OPERATOR Infrastructure Operations

### **Purpose:**

As a member of a Track Machine Gang, the Track Machine Operator is responsible for the efficient operation of a Track Machine through the application of appropriate work methods, including assisting with required service and repairs of the Track Machine.

Ensure work is carried out in a way that complies with all KIWIRAIL quality, safety and engineering standards.

Health and Safety is an important part of how KiwiRail operates. You will be a safety leader and will be expected to “walk the safety talk”

### **Dimensions:**

- Reports to:** South Island Field Production Manager – Track machines  
On a day to day operational basis the role will report to the Track Machine Ganger
- Responsible for:** Nil
- Location:** Christchurch with continuous travel throughout the Rail Network
- Internal Contacts:** National Plant & Equipment Manager  
Fitter Operators  
Protection Planner  
Production Managers  
Area Operational Staff  
Train Control
- External Contacts:** Members of the public  
Contractors

### **Key Accountabilities**

Operations
<ul style="list-style-type: none"> <li>• Under supervision perform tasks associated with the efficient operation of a Track Machine and ensure all work carried out complies with relevant quality, safety and engineering standards.</li> </ul>



- Under supervision monitor output of Track Machine operation to ensure quality of work and ensure work set out in the work plan is carried out efficiently and effectively.
- Operate a hi rail vehicle ontrack
- Working in conjunction with the Fitter Operator, assist with the service and repair of the Track Machine
- Understand and comply with operating safety rules
- Complete forms and documents as and when required
- Contribute to team decisions and Tool Box Meetings
- Maintain a customer service focus and display professional behaviour when dealing with, associated client personnel, sub-contractors and members of the public.
- Such other duties and responsibilities as the Company may require from time to time.
- Ensure you clearly document your work activities and established files are clearly identified and filed correctly

### **Training and Development**

- Undertake both On the Job Training for the set designation plus attend training courses run by company, or external agencies where required to fulfil requirements of the position
- Acquire on job training competencies set for position

### **Zero Harm**

- Responsible for complying with all rail safety system standards, procedures and statutory requirements within your area of responsibility
- Responsible for your own safety and that of other rail employees, contractors and visitors within your work environment
- Responsible for the identification, reporting and initial control of any safety or environmental hazard identified within your area to your immediate manager
- Adhere to KiwiRail's health and safety requirements and take responsible for maintaining a proactive approach regarding both personal wellbeing as well as that of fellow employees, associated client personnel, sub-contractors and members of the public.
- Report all accidents and incidents to your immediate supervisor within one hour.



## **Person Profile**

<b>Essential:</b>	<b>Desirable:</b>
<ul style="list-style-type: none"> <li>• Experience of working as part of a team</li> <li>• Relevant experience in labouring or manual work.</li> <li>• Successfully complete Induction training.</li> <li>• Ability to successfully complete all On The Job training tasks for a Trainee Track Machine Operator</li> <li>• Ability to work outdoors in all weather.</li> <li>• Ability to travel and stay away overnight for extended periods.</li> <li>• Ability to attend call back/outs when required</li> <li>• A demonstrated commitment to health and safety in the workplace</li> </ul>	<ul style="list-style-type: none"> <li>• Previous experience and knowledge of Rail track geometry</li> <li>• Experience with operation of Track Machines.</li> <li>• ITD and Level C certification</li> <li>• Competent in the operation and servicing of Track Machines</li> </ul>

## **Education:**

<b>Essential:</b>	<b>Desirable:</b>
<ul style="list-style-type: none"> <li>• NCEA Level 1 Maths and English, or equivalent.</li> <li>• A current, clean, Class 2 drivers licence</li> </ul>	<ul style="list-style-type: none"> <li>• Computer literacy</li> <li>• Provisional certification on 1 Major Track Machine</li> </ul>

