

# KiwiRail | Position Description

## RAIL BONDER (LEVEL 1)

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It is KiwiRail's objective to have all of our employees trained to be fully competent in their chosen field, and we will provide the training and support to ensure this will happen.

A comprehensive skilled based progression framework has been developed, providing a clear career path.

Upon commencement, employees will be issued with their career progression plan. With their team leader, they should then identify and plan the training required.

### **Role Purpose:**

As a Rail Bonder you will be working as part of the Traction Team to bond rails to set standards and manage bonding projects as directed.

Ensure work is carried out in a way which complies with all KIWIRAIL quality, safety and engineering standards.

### **Key Relationships:**

Responsible to: Traction Workforce Manager

Responsible for: Maintaining the integrity of all WEA system bonding, including Impedance Bonds, Substation Track Return Leads, Isolator Switch Bonds and Steel Pole Bonding.

Internal Relationships: Traction Workforce Manager, Traction Electricians and Traction Line Mechanics, Signals Technicians and various Operations staff including Regional Staff, Kiwirail Purchasing & Logistics  
KIWIRAIL Engineering

External Relationships: Contractors  
Suppliers

**Location:** Kaiwharawhara- Some travelling maybe required

### **Key Responsibilities and Accountabilities**

Rail Bonding Activities	Result / Measurements
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<ul style="list-style-type: none"> <li>• Under supervision use and maintain test and measuring equipment</li> <li>• Under supervision inspect, install and maintain bonding to defined code and standards</li> <li>• Provide track protection</li> <li>• Operate hand tools in a safe manner</li> <li>• Understand and comply with operating safety rules</li> <li>• Complete forms and documents as and when required</li> <li>• Contribute to team decisions and Tool Box Meetings</li> <li>• Maintain a customer service focus and display professional behaviour when dealing with, associated client personnel, sub contractors and members of the public.</li> <li>• Such other duties and responsibilities as the Company may require from time to time</li> </ul>	<p>All work undertaken is carried out in a safe, cost effective manner</p> <p>Records of work completed are kept in a tidy and clear manner according to Kiwirail standards</p> <p>Documents and forms are completed on time and accurately</p>
<b>Training and Development</b>	
<ul style="list-style-type: none"> <li>• Undertake both On The Job Training for the set designation plus attend training courses run by the company, or external agencies as and when required to fulfil the requirements of the position</li> <li>• Acquire On The Job Training competencies for the set position</li> </ul>	<p>Modules necessary to carry out the role are successfully completed</p>
<b>Rail Safety System Responsibilities</b>	
<ul style="list-style-type: none"> <li>• Safety is the first priority of all rail employees on the national rail system</li> <li>• Responsible for complying with rail safety system standards, procedures and statutory requirements within your area of responsibility</li> <li>• Responsible for your own safety and that of other rail employees, contractors and visitors within your work environment</li> <li>• Responsible for the identification, reporting and initial control of any safety or environmental hazard identified within your area.</li> </ul>	
<b>Records Management</b>	
<ul style="list-style-type: none"> <li>• Ensure you clearly document your work activities and established files are clearly identified so others can find them.</li> <li>• All records are to be kept in KiwiRail's filing system, including emails.</li> <li>• Ensure no records are removed or transferred from the filing area or any files are destroyed before the disposal date or without</li> </ul>	
<b>Health and Safety</b>	

<ul style="list-style-type: none"> <li>• Adhere to KIWIRAIL's health and safety requirements and take responsible for maintaining a pro active approach regarding both personal well being as well as that of fellow employees, associated client personnel, sub contractors and members of the public.</li> <li>• Report all accidents and incidents to your immediate supervisor within one hour.</li> <li>• Report immediately to the relevant authority any safety hazards that could or may result in injury to personnel or damage to property</li> </ul>	
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### Person Specification

Area	Essential	Desirable
<b>Education</b>	<ul style="list-style-type: none"> <li>• NCEA Level 1 in Maths, English and Science or equivalent</li> <li>• Full Class 2 drivers licence</li> </ul>	
<b>Experience and Knowledge</b>	<ul style="list-style-type: none"> <li>• Experience of working as part of a team</li> <li>• Relevant experience of working in labouring or manual work</li> <li>• Understanding of basic technical information</li> <li>• Successfully complete all modules of OJT for a Trainee Bonder</li> <li>• Ability to read and understand drawings</li> <li>• Familiar with power tools such as drills, grinders, hydraulic crimp tools, etc</li> </ul>	<p>Experience in rail environment</p> <p>Electrical power experience in cabling, etc</p>
<b>Competencies and Abilities</b>	<ul style="list-style-type: none"> <li>• Ability to work outdoors in all weather</li> <li>• Ability to travel and stay away overnight for extended periods</li> <li>• A demonstrated commitment to health and safety in the workplace</li> </ul>	