



Senior Accountant – Financial Planning and Performance Reporting

Position Description

Team:	Financial Planning & Performance Reporting	Location:	Wellington
Reports to:	Manager - Financial Planning & Performance Reporting		
Role Type:	Permanent		

About Us

KiwiRail's Role in Aotearoa, New Zealand

KiwiRail, a proud State-Owned Enterprise, delivers sustainable and inclusive growth for our customers, communities, and people.

For more than 150 years, rail in New Zealand has connected communities, delivered freight and passengers around the country, and showcased our spectacular scenery to the world. Our purpose—Hononga Whaikaha, Oranga mo Aotearoa (Stronger Connections, Better New Zealand)—speaks to connection with our customers and the future needs of their businesses, connection with the communities we serve and operate in, and connection with each other. KiwiRail is carrying this legacy into the future, delivering connected rail and shipping transport services that create economic, social, and environmental value for New Zealand and New Zealanders.

Our Workplace

At KiwiRail, our values define the behaviour we expect from everyone. We have a team of over 4500 people, and every connection we make with each other, our union partners, our customers and all our stakeholders must be of the highest standard.



Safety, health, and well-being are our number one priority, ensuring our people return home safe and healthy every day.

About the Role

Purpose of the role

KiwiRail is in a phase of significant transformation to modernise and grow our rail and Interislander ferry services in Aotearoa.

This role is within the Corporate Finance function and will contribute to the continuous improvement of financial planning and performance reporting of KiwiRail, building on existing platforms to support the development of the corporate reporting function. The Financial Planning & Performance Reporting team plays a pivotal role in our financial reporting to the Executive team and the Board, as well as to external stakeholders. The deliverables of this team are relied upon for decision making and therefore are produced to a high-quality standard

Key Accountabilities

Within the area of responsibility, this role is required to:

- Produce high-quality financial reporting, modelling, analysis and advice in relation to performance of the KiwiRail Group for both internal and external stakeholders
- Liaise and work closely with the wider CFO Group as well as operating business units and support any cross functional projects
- Build excellent working relationships at all levels of the organization
- Always Uphold KiwiRail values
- Contribute towards improving the quality and efficiency of performance reporting processes and identify opportunities to introduce new technological advancements as an enabler of this

Key challenges

- Manage competing requests for time and attention whilst ensuring the required quality standards and the deadlines are met
- Manage relationships at all levels within the organization and with external stakeholders whilst displaying strong communication skills

Key Relationships		Manage /Lead	Deliver to	Collaborate with	Advise or inform
Here are the key relationships relevant to this role					
Internal	Financial Controller		✓		
	Financial Planning & Performance Reporting Team		✓	✓	
	Financial Accounting Team		✓	✓	
	Commercial Managers and Teams		✓	✓	
External	The Treasury		✓		
	Ministry of Transport		✓		
	External Auditors		✓		
	Other Government Agencies		✓		

What you will do to contribute

Health Safety and Wellbeing	<ul style="list-style-type: none"> • Contribute to safety procedures and ensure team compliance • Uphold a culture of safety and wellbeing within your team • Support team members' physical and mental health and wellbeing
Customer Focus	<ul style="list-style-type: none"> • Provide a positive customer experience • Support a customer-focused culture at KiwiRail • Respond quickly to customer needs • Contribute to developing solutions to meet customer requirements • Work with colleagues to improve customer outcomes
High Performing Teams Skills	<ul style="list-style-type: none"> • Contribute to building a supportive and cooperative team environment • Actively contribute towards problem-solving
Commercial Acumen	<ul style="list-style-type: none"> • Consider financial implications when making suggestions • Understand how financial decisions impact KiwiRail's overall financial position

Decision Making

The position requires the ability to prioritise, plan and deliver the outcomes to the expected quality standards when faced with multiple demands for time and attention.

Human Resources Delegations	Nil
Direct reports	Nil
Finance Delegations	Nil
Budget (operating and capital)	Nil
Travel Delegations	Nil
Statutory powers	Nil

Physical demands and the nature of work

This role is administration-based and requires:

- prolonged sitting and high computer usage
- limited walking, standing, twisting, bending (at the waist), crouching (bend knee)
- carrying of laptop and paperwork when alternating between home and office
- limited lifting of up to 7 kg archive boxes

Your role may include other tasks suited to your level, as your manager directs. This job description shows your current duties. We'll review and update it with you if your responsibilities change.

About you

Knowledge and experience

- At least 5 years' experience in a professional services firm, large corporate or Government agency
- Advanced Excel skills
- Good knowledge of accounting standards and their application
- Experience in preparation of budgets and forecasts and financial modelling
- Exposure to CFISnet desirable
- Knowledge of and exposure to SAP or similar ERP system

Attributes

- Ability to work independently whilst being part of a team
- Ability to manage deadlines in a complex business environment
- Strong communication skills and the ability to collaborate with other teams
- Able to develop and maintain relationships at all levels within the company and with external stakeholders
- Ability in proactively identifying areas of improvement and making constructive suggestions

Qualifications

- CAANZ recognised Chartered Accountant qualification or comparable
- Bachelor Business/Commerce in Accounting, or comparable

**CREATING
STRONGER
CONNECTIONS**

The KiwiRail logo, featuring the word "KiwiRail" in a bold, sans-serif font, followed by a stylized graphic of a kiwi bird's tail feathers.