# Northland Track Access Request (TAR)

Swanson to Otiria

Please submit this request to northlandaccess@kiwirail.co.nz along with all relevant documentation.
**Please allow two weeks notice for your access requests**

| | |
|---|---|
| **Permit to Enter #** | |
| **Reference / SWO# PO#** | |

| | | | |
|---|---|---|---|
| **Name of Person Submitting this request** | | **Contact Number** | |
| **Organisation undertaking the works** | | **KiwiRail Sponsor** | |
| **Brief description of requested works** | | | |
| **Detail Network Authorities** | | | |
| **Requested date for works to commence:** | | **Planned finish date:** | |
| **Requested start time:** | | **Finish Time:** | |
| **Which line are the works taking place on?** | **NAL** | | |
| **Other (Sidings, Loops etc):** | | | |
| **Request for Line Impassable** **Must give at least 25 days notice). Please clarify the location and reason** | | | |
| **Start KM Limit (if known)** | | **End KM Limit (If known)** | |
| | **Please use signals when identifying a location within Station Limits** | | |
| **Start Location (ie. Station, signal, traction post)** | | **End Location** | |
| **Protection / Coordination** | | | |
| **Will you be using any Plant or Machinery?** | **No** ☐ | **Hi Rail** ☐ | **Hiab/Crane** ☐ **Rubber Tracked vehicle** ☐ |
| **Other:** | | | |
| **At what location will you be entering the Rail Corridor?** | | | |
| **Site Contact Name and Number:** | | | |
| **Work Party names** | | **KiwiRail ID Or competency Number:** | |
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| **Conditions** | | | |

By submitting this form you are acknowledging that **all personnel** included in the works detailed within this document, and who will be entering the rail corridor, have completed the KiwiRail online HSE Induction and relevant courses.
**The applicant also acknowledges that they shall pay all costs associated with the prearranged protection and planning, unless email notification is received by the relevant access email address of any cancellation of the job with a minimum of 5 working days notice prior to job commencement.**